



JACMUN 2025  
DELEGATE HANDBOOK

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# Land Acknowledgment

We would like to acknowledge that John Abbott College was built upon the unceded Indigenous lands of the traditional territory of both the Kanien'kehá:ka, "Mohawk," and the Anishinabeg "Algonquin," peoples. We are grateful for the opportunity to gather here, and we thank the many generations of people who have taken care of this land and these waters. Tiohtiá:ke, Montreal, is historically known as a gathering place for diverse First Nations; thus, we recognize and deeply appreciate the historic and ongoing Indigenous connections to, and presence on, these lands and waters. We also recognize the contributions Métis, Inuit, and other Indigenous peoples have made in shaping and strengthening our communities.

It is JACMUN's great honour to be able to host its conference on this territory. We commit to building a sincere relationship with Indigenous peoples based on respect, dignity, trust, and cooperation, in the process of advancing truth and reconciliation.





# LETTER FROM THE SECRETARY-GENERAL

Dearest Delegates, Faculty Advisors, and Staff,

It is my distinct pleasure to welcome you to the 15th iteration of the John Abbott College Model United Nations conference. This conference means so much to us all, and truly would not be possible without our phenomenal Secretariat, devoted staffers, and of course, you, our fellow delegates. On behalf of the 2025 JACMUN Secretariat, I would like to extend our sincerest thanks; you are constantly inspiring us to go above and beyond. JACMUN would not be what it is without you.

The JACMUN conference prides itself on the diversity of committees offered. Our goal is to create an enriching environment, accessible to everyone. For this reason, we have introduced a bilingual General Assembly, as well as committees of varying skill levels. Our devoted executives have also ensured an incredible social event that will guarantee enjoyment in and out of committee sessions. Networking is, after all, one of the main motivators for attending a MUN conference. These conferences are also the source of remarkable personal growth, enhanced confidence, and the improvement of skills such as public speaking, collaboration, and diplomatic debating.

I am truly honoured to be Secretary-General of JACMUN 2025; an experience we hope will be unforgettable for all in attendance. Whether this will be your first or last conference, may you love your time as a delegate as much as I have. It will be a pleasure to meet such inspiring minds. I wish you all the best.

Sincerely,

Gabrielle Gilbert  
Secretary-General of JACMUN 2025





# JACMUN 2025 Secretariat



Gabrielle Gilbert  
Secretary-General



Nicole Khella  
Chargée d'Affaires



Gaurav Ropal  
USG GA & SA



Ryan Rezgui  
USG Crisis



Jack Tomat  
USG Finances



Chloe Nassar  
USG Public Relations



Simon Terterian  
USG Logistics



Rebecca Desmangles  
USG Training



Milissa Ourari  
Internal Coordinator



Émile Dufresne-Piché  
Head Delegate



# Our Charity:

## Save Elephant Foundation

This year, JACMUN is beyond excited to work with Save Elephant in their efforts to support their cause in protecting elephants and wildlife alike. The Save Elephant Foundation is a dedicated nonprofit organization committed to the protection and preservation of elephants, focusing on rescuing them from abuse, conserving their natural habitats, and raising global awareness about their critical plight. Established with a mission to provide sanctuary and support to elephants suffering from exploitation and neglect, the Foundation operates various programs and initiatives to address these urgent issues. Its work includes rescuing elephants from captivity, providing lifelong care at its sanctuaries, and advocating for stronger wildlife protection laws. The Foundation also engages in educational campaigns to inform the public about the challenges elephants face and the importance of conservation. Through its comprehensive approach, the Save Elephant Foundation strives to ensure a safer, healthier future for elephants while fostering a greater understanding and appreciation of these majestic animals.

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# JACMUN 2025

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## **SATURDAY SCHEDULE**

APRIL 5TH



REGISTRATION	<b>8:00 TO 8:45 - AGORA</b>
OPENING CEREMONY	<b>9:00 TO 11:00 - CASGRAIN THEATRE</b>
COMMITTEE SESSION I	<b>11:30 TO 13:30 - RESPECTIVE ROOMS</b>
LUNCH BREAK	<b>13:30 TO 14:30 - CAFETERIA</b>
COMMITTEE SESSION II	<b>14:30 TO 16:30 - RESPECTIVE ROOMS</b>
BREAK	<b>16:30 TO 16:45</b>
COMMITTEE SESSION III	<b>17:45 TO 18:45 - RESPECTIVE ROOMS</b>
HEAD DEL FEEDBACK	<b>18:45 TO 19:15</b>
SOCIAL	<b>19:30 TO 21:00 - AME ATRIUM</b>

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# JACMUN 2025

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## SUNDAY SCHEDULE

APRIL 6TH



ARRIVAL	<b>8:30 TO 9:00</b>
COMMITTEE SESSION IV	<b>9:00 TO 11:00 - RESPECTIVE ROOMS</b>
LUNCH BREAK	<b>11:00 TO 12:00 - CAFETERIA</b>
COMMITTEE SESSION V	<b>12:00 TO 14:00 - RESPECTIVE ROOMS</b>
CLOSING CEREMONY	<b>14:15 TO 15:30 - CASGRAIN THEATRE</b>



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# JACMUN 2025

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## COMMITTEE ROOMS



UNESCO	AGORA
RESTORING INTEGRITY	PENFIELD AUDITORIUM (P-204)
VIVE LE QUEBEC LIBRE	H-236
EXPOSED	H-232
ALCATRAZ	H-310
BUSTED... A MOLE IN THE DEA	H-314
AD HOC	H-316
OPENING/ CLOSING CEREMONY	CASGRAIN THEATRE (OPENING) AGORA (CLOSING)

# Met Gala

JACMUN SOCIAL EVENT

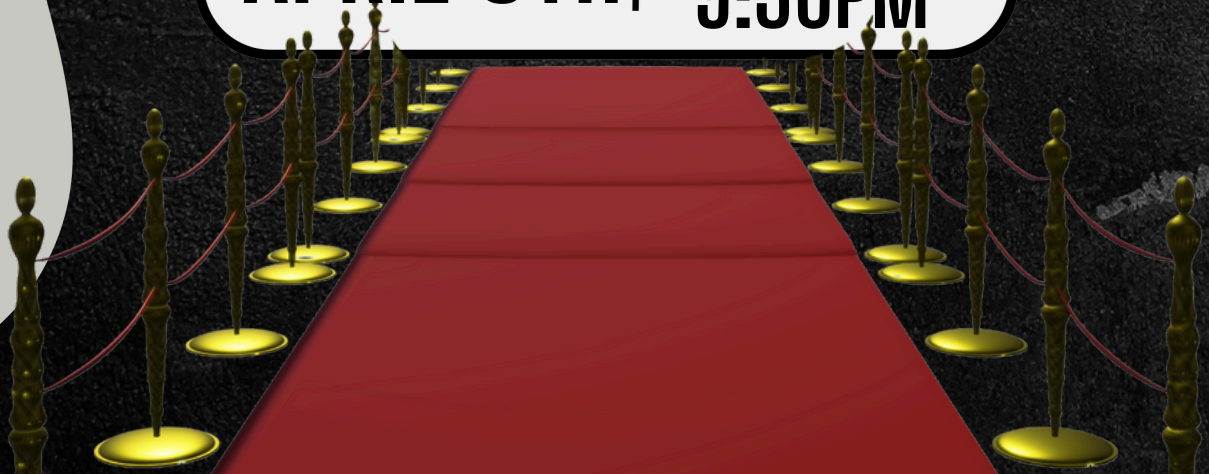
GALA THEME IS...

Superfine: Tailoring Black Style



Live DJ & Music | Photobooth | Snacks  
Networking Room | Charity Headshots  
AND MORE!

**SATURDAY** | **7:30PM**  
**APRIL 5TH** | **- 9:30PM**





# SLACK LINKS, EMAILS & WIFI

## COMMITTEE SLACKS:

- **UNESCO:** [HTTPS://JOIN.SLACK.COM/T/UNESCO-JACMUN2025/SHARED\\_INVITE/ZT-3lx3bxsxz-kmlobwkjpr90xwnsfgydq](https://join.slack.com/t/unesco-jacmun2025/shared_invite/zt-3lx3bxsxz-kmlobwkjpr90xwnsfgydq)
- **RESTORING INTEGRITY:**  
[HTTPS://JOIN.SLACK.COM/T/INTEGRATIONGA/SHARED\\_INVITE/ZT-32dw4zz5c-cx3qso1ib\\_tc24fwm~5ptw](https://join.slack.com/t/integrationga/shared_invite/zt-32dw4zz5c-cx3qso1ib_tc24fwm~5ptw)
- **EXPOSED:** [HTTPS://JOIN.SLACK.COM/T/DATALEAKSSA/SHARED\\_INVITE/ZT-325dipp36-mrias3fkauvzk4yr7vykag](https://join.slack.com/t/dataleakssa/shared_invite/zt-325dipp36-mrias3fkauvzk4yr7vykag)
- **QUÉBEC LIBRE:**  
[HTTPS://JOIN.SLACK.COM/T/QUEBECLIBRE/SHARED\\_INVITE/ZT-323nq7hkl-\\_oYiDsXQ8DIIFIo6JOYKAW](https://join.slack.com/t/quebeclibre/shared_invite/zt-323nq7hkl-_oYiDsXQ8DIIFIo6JOYKAW)
- **ALCATRAZ:** [HTTPS://JOIN.SLACK.COM/T/ALCATRAZ-NETWORK/SHARED\\_INVITE/ZT-32ccnot1f-38t~muqt~mv5yor5hbe68a](https://join.slack.com/t/alcatraz-network/shared_invite/zt-32ccnot1f-38t~muqt~mv5yor5hbe68a)
- **BUSTED:** [HTTPS://JOIN.SLACK.COM/T/DEA-JACMUN2025/SHARED\\_INVITE/ZT-32cczsz43-92srtDGROX\\_3FYVBRiOWCQ](https://join.slack.com/t/dea-jacmun2025/shared_invite/zt-32cczsz43-92srtDGROX_3FYVBRiOWCQ)
- **AD HOC:** [HTTPS://JOIN.SLACK.COM/T/AD-HOCJACMUN2025/SHARED\\_INVITE/ZT-32kwwqf2o~vrh8QGZV9NMYIYCG5LJ\\_G](https://join.slack.com/t/ad-hocjacmun2025/shared_invite/zt-32kwwqf2o~vrh8QGZV9NMYIYCG5LJ_G)



## **COMMITTEES EMAILS:**

- **UNESCO:** [UNESCOJACMUN@GMAIL.COM](mailto:UNESCOJACMUN@GMAIL.COM)
- **RESTORING INTEGRITY:**  
[RESTORINGINTEGRITYJACMUN@GMAIL.COM](mailto:RESTORINGINTEGRITYJACMUN@GMAIL.COM)
- **EXPOSED:** [EXPOSEDJACMUN@GMAIL.COM](mailto:EXPOSEDJACMUN@GMAIL.COM)
- **QUÉBEC LIBRE:** [QUEBECLIBREJACMUN@GMAIL.COM](mailto:QUEBECLIBREJACMUN@GMAIL.COM)
- **ALCATRAZ:** [CRISISJACMUN@GMAIL.COM](mailto:CRISISJACMUN@GMAIL.COM)
- **BUSTED:** [CRISISJACMUN@GMAIL.COM](mailto:CRISISJACMUN@GMAIL.COM)
- **AD HOC:** [CRISISJACMUN@GMAIL.COM](mailto:CRISISJACMUN@GMAIL.COM)

## **TRAINING HELP SLACK LINKS:**

[HTTPS://JOIN.SLACK.COM/T/JACMUN2025TRA-HKN7685/SHARED\\_INVITE/ZT-32J0KZKK0-7ZAJR\\_0ZTUVFSPDWL51NA](https://join.slack.com/t/JACMUN2025TRA-HKN7685/shared_invite/ZT-32J0KZKK0-7ZAJR_0ZTUVFSPDWL51NA)



## **EQUITY INFORMATION:**

- **SLACK LINK:**

[HTTPS://JOIN.SLACK.COM/T/EQUITYJACMUN2025/SHARE  
D\\_INVITE/ZT-32L2AJOFK-  
HAU3EYYUBMTUWROKMMC3TA](https://join.slack.com/t/equityjacmun2025/share_d_invite/ZT-32L2AJOFK-HAU3EYYUBMTUWROKMMC3TA)

- **ANONYMOUS FORM:**

([HTTPS://DOCS.GOOGLE.COM/FORMS/D/E/1FAIpQLSEOX  
4JLPXIL2ZCKEiINNKEiNO5YB\\_GEi9WYSL6FSVKUYHTSO  
A/VIEWFORM?PLI=1](https://docs.google.com/forms/d/e/1FAIpQLSEOX4JLPXIL2ZCKEiINNKEiNO5YB_GEi9WYSL6FSVKUYHTSOA/viewform?pli=1))

- **EMAILS:**

[EQUITY.JACMUN2025@GMAIL.COM](mailto:EQUITY.JACMUN2025@GMAIL.COM)  
[REBECCADMGLSMUN@GMAIL.COM](mailto:REBECCADMGLSMUN@GMAIL.COM)





# Delegate Code of Conduct

All attending delegates, faculty advisors and conference staff members must follow the JACMUN Code of Conduct to ensure a safe and respectful environment throughout the weekend. The policies listed below must be respected by all attendees during the conference, and its events. By registering, delegates thereby agree to abide by the rules of JACMUN's Code of Conduct.

## General Policies:

If an attendee believes to have encountered one of these instances, they are encouraged to report it to any member of the Secretariat or to their Dais.

JACMUN has a zero-tolerance policy towards:

- Harassment and bullying
- Discrimination
- Verbal abuse, physical violence, or sexual harassment of any kind

At JACMUN, delegates cannot:

- Wander on restricted campus grounds
- Consume alcohol or drugs during the conference or its associated events
- Smoke or vape

### Security Policies:

Attendees who fail to comply with the security policies may be expelled from JACMUN without refund and/or prohibited from attending future JACMUN conferences. Security personnel will be present on campus. Any violations of the aforementioned security policies will be dealt with accordingly .

### JACMUN requires delegates to:

- Dress in Western Business Attire (e.g., suit, blouse, business dress, etc.)
- Respect the opinions of their fellow delegates and uphold a level of professionalism in all their interactions.
- Please note that JACMUN is not responsible for any theft, loss or damage to personal property at the conference.

### Consequences for Non-Compliance

Failure to comply with any of the rules outlined in the JACMUN Code of Conduct will result in immediate disciplinary measures. This may include immediate expulsion of the delegate and/or the delegation from the conference and any future JACMUN conferences. If the offender fails to respect the laws, statutes, or regulations of the city of Montreal, the province of Quebec and Canada, the offender will be brought to the appropriate local authorities and automatically expelled from the remainder of the conference and future conferences organized by JACMUN. Only the Secretary-General and Chargée d'Affaires possess the authority to exclude any delegate or delegation from any aspect of the conference. Their decision on the matter is non-negotiable.

# DON'T GET LOST ON CAMPUS!

## MAP OF HERTZBERG

John Abbott College is located at 21275 Lakeshore Dr, Sainte-Anne-de-Bellevue, QC H9X 3L9.

The opening and closing ceremonies will be held in the Casgrain Theatre. Committee sessions will be held in Hertzberg. Registration is in the the Agora (first floor Hertzberg). Lunch will be held in the cafeteria (Stewart Hall). Signs will be posted throughout the school.





# Delegate Resources

## Rules of Procedure (ROPs)

Whether it's your first conference or your fifteenth, it might be worth the time to take a look at MUN Rules of Procedure! Take a look at this useful ROPs guide that the JACMUN team has put together: [JACMUN ROPs](#)

## Position Paper Guidelines

All delegates participating in GA and SA committees must write and submit a position paper to their committee's email by April 4th, 11:59 PM EST to be eligible for awards. Crisis delegates do not need to write position papers. If a delegate needs an extension, they must email their chair beforehand.

## Position Paper Structure:

### Paragraph 1: Topic and Stance

Describe what you feel are the most pressing and pertinent aspects of the issue in your first paragraph. Try including some facts that you could use in debate or to support a point as well (e.g., previous UN actions, successes and failures, history etc.).

### Paragraph 2: Country or Character's Position

The second paragraph should be used to describe what your nation or character will argue in committee, as well as the reasons that explain why the aspects that you described in the previous paragraph are so important to your country or position. Ask yourself, what unique aspects of your nation or character relate to the issue at hand? How has your country or character reacted to such issues in the past?

### Paragraph 3: Proposed Solutions

Your third and last paragraph should contain ideas for potential solutions to the many problems you have described in your position paper so far, as well as courses of action that you believe should be included in a resolution or a directive.

## Position Paper Formatting:

Length: 1-1½ pages (line spacing 1.5, around 700 words)

Font: Times New Roman, Arial or Calibri

Font Size: Size 11 or 12

Works Cited: MLA format

File Name: "Committee\_Country.pdf" (as PDF)

Header: Left justified, following the following format:

Committee Name

Country/Character

Your Name

Your Delegation

## Sample Position Paper and Draft Resolution

You can find a sample position paper and draft resolution on the ROPs link provided on the previous page or at the bottom of the position paper page on the jacmun website at [www.jacmun.org/\\_position-papers](http://www.jacmun.org/_position-papers)

## Lost and Found (during the conference)

If you lose something during the conference, you may head to H-219 and report the lost item. JACMUN is not responsible for any of the items.

Lunch: During the conference, lunch will be provided on both days and will be distributed in the cafeteria. Please consult the map section of this document to locate the cafeteria on campus. On Saturday, we will be serving pizza. On Sunday, we will be serving Subway.

Drinks: Water will be available during the entire conference. Please use the water fountains and water dispenser (for water bottles) located near the bathrooms on each floor.

If you have any severe dietary restrictions, please reach out to [jacmun.official@gmail.com](mailto:jacmun.official@gmail.com) to let us know. We would also advise you to bring your own food for the conference to minimize risks.



# JACMUN AWARDS



BELOW, YOU WILL FIND THE LIST OF AWARDS. THREE DELEGATES FROM EACH COMMITTEE WILL RECEIVE AN INDIVIDUAL AWARD, AND ONE DELEGATE FROM THE WHOLE CONFERENCE WILL RECEIVE THE OUTSTANDING POSITION PAPER AWARD. A STAFFER WILL ALSO BE RECOGNIZED.

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## Best Delegate

Gavel: Awarded to the delegate who displays outstanding skills as an orator and policy-maker during committee.



## Outstanding Delegate

Certificate: Awarded to the delegate who displays qualities of a rising diplomat and leader while promoting peaceful solutions and inclusion.



## Honourable Mention

Certificate: Awarded to the delegate who shows a deep understanding of the committee topics through their position paper and debate.



## Outstanding Position Paper

Certificate: Awarded to the delegate that demonstrates outstanding writing skills and excellent research.



## Best large & small delegations

Certificate: Awarded to the delegations having received the highest ratio of awards within their respective categories. Large delegation: Eight or more delegates - Small delegation: Fewer than eight delegates.



## Exceptional Staffer

Certificate: Awarded to the staffer who demonstrated exceptional devotion and initiative throughout the conference.



THANK YOU FOR  
ATTENDING JACMUN 2025

We hope to see you  
again next year!

